

# HALDIA GOVERNMENT COLLEGE

## UG ADMISSION: 2019-20

### STEPS FOR E-ADMISSION

Go to the admission portal of Haldia Government College ([ug.hgcadmission.org](http://ug.hgcadmission.org))



Click the **"LINK FOR E-ADMISSION"** box in the window.



Login using your *username and password (not mandatory)*  
or you can directly go to the **"List of Eligible students for admission window"**



Select from the **"Running Admission Phase"**



Choose the desired subject from the **"Select Subject"** drop-down list



The merit list for the eligible students for this phase of admission will be displayed in the window with reserved and unreserved category details



Find your name in the merit list &

Click on **"Login to Take Admission"** at the right side of the window under remarks option



Login window will be displayed. Enter your **username and password** to Login.



Choose your subject again &  
Merit list will be displayed in a window with all details and rank of the candidate seeking admission



Click on the **"Take Admission"** box



A "Disclaimer" window opened. Read the points carefully and the click on **OK**



Rank of the candidate will be displayed in the **Seat booking details** window

*(Rank of the candidate will be shown according to categories in which he/she seeks to take admission)*



Select the category from the **"Please choose the category by which you want to admit"** drop down list into which the candidate seeks admission.



Tick on the agreement disclaimer



**"Payment option"** will open



Payment gateway window will open



Insert payment details on the bank payment gateway



After successful transaction, a Payment receipt along with Provisional Identity card will be generated. Select the subject from the **"Select Subject"** drop-down list. **"Fees paid"** status will be shown for the candidate in the seat booking details window.

**Provisional Admission is completed**