

HALDIA GOVERNMENT COLLEGE
P.O. DEBHOG, HALDIA
DISTRICT- PURBA MEDINIPUR
WEST BENGAL
PIN- 721 657

AQAR 2016-2017

The Annual Quality Assurance Report (AQAR) of the IQAC 2016-2017

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	HALDIA GOVERNMENT COLEGE
1.2 Address Line 1	P.O. – DEBHOG
Address Line 2	DIST. – PURBA MEDINIPUR
City/Town	HALDIA
State	WEST BENGAL
Pin Code	721657
Institution e-mail address	hgchaldia@gmail.com
Contact Nos.	03224-252278, 03224-647058, 03224-252044
Name of the Head of the Institution:	Dr. Debashis Banerjee
Tel. No. with STD Code:	03224-252278, 03224-647058, 03224- 252044
Mobile:	+91 9830093222

Name of the IQAC Co-ordinator:

Manu Auddy

Mobile:

09830179205

IQAC e-mail address:

hgciqac@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879)

WBCOGN13194

OR

1.4 NAAC Executive Committee No. And Date:

EC/32/A&A/429 dated 31-3-2007

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

1.5 Website address:

www.haldiagovtcollege.org.in

Web-link of the AQAR:

<http://haldiagovtcollege.org.in/fckeditor/userfiles/file/AQAR2016-17.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	71.2(cr iterion Score)	2007	Till 30.03.2012
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

21/07/2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2011-12 submitted to NAAC on 17.08.2016(DD/MM/YYYY)
- ii. AQAR 2012-13 submitted to NAAC on 17.08.2016 (DD/MM/YYYY)
- iii. AQAR 2013-14 submitted to NAAC on 17.08.2016 (DD/MM/YYYY)
- iv. AQAR 2014-15 submitted to NAAC on 17.08.2016 (DD/MM/YYYY)
- v. AQAR 2015-16 submitted to NAAC on 17.08.2016 (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

 Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

 Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC12B

 Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (PhysEdu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Tourism and Travel Management,
Bachelor Vocational Major Course

1.11 Name of the Affiliating University (*for the Colleges*)

VIDYASAGAR UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Nil

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities:

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and

00

Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- The quality of every academic activity of the college is assessed and maintenance of a good standard of the activities is ensured.
- Plans are devised for future academic growth and sustenance of quality after feedback analysis.
- As an advisory body, suggestions are offered for development of intellectual property, language-skill , the teaching-learning process, infrastructure and in many other fields related to the college
- A strict vigilance over attendance of students and teachers is maintained round the year
- Regular monitoring of college infrastructure is carried out.
- It is seen that the syllabus is meticulously covered and students' grasp over all its areas is ascertained through periodical assessments.
- Constant attention is directed towards effective upgradation of knowledge base of all teaching staff by ascertaining participation in Refresher Courses, Orientation Programmes, Research, Seminars and Workshops etc.
- Individual Departments are persuaded to organize seminars, workshops etc. to upgrade the knowledge base of the students also.
- It is involved in regularizing the processing of career advancement scheme of the teachers.
- Departments are encouraged to regularly hold Remedial as well as Tutorial classes to address the specific needs of weaker sections of students.
- All teachers are encouraged to take part actively in research work. They are encouraged to send proposals for major and minor research projects

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *.

Plan of Action	Achievements
1. The college was due for the second cycle of NAAC assessment. Preparations were made for uploading the Self Study Report.	The SSR was successfully uploaded on 25.03.2017 and Letter of Intent was accepted.
2. The Principal requested the Government to sanction funds to cover expenses related to the NAAC visit this year.	The College procured funds for upgradation of infrastructure, construction work and various other purposes to prepare the college for NAAC.
3. The college laid emphasis on creating awareness on gender sensitization, equal opportunity and ragging among the students by arranging various seminars and workshops.	The Gender Sensitivity Cell against Sexual Harassment, the Equal opportunity cell and the Anti-ragging cell organised three seminars and workshop where eminent social workers and academicians shared their views.
4. As is the practice of the college, all teachers were encouraged to take part in research activities. Proposals for Major and Minor Research Projects were invited from them.	As a result of this two minor research projects were completed and submitted and one Minor research project was sanctioned.
5. The college laid emphasis on the development of sports and cultural activities. Students were encouraged to take part in inter-college and inter-university sports programmes. They were also encouraged to take part actively in sports events organised by the state government.	A handsome number of students participated at the State/ University level. 3 of them won medals in Athletics.

<p>6. a) As is the practice every year the two NSS units of the college were highly active throughout the year. They were busy organizing outreach programmes among students.</p> <p>b) They planned seminars and rallies for both academic uplift and awareness generation.</p>	<p>The NSS units of the college organized a Winter Camp in February 2017 and also organised the following extension activities:</p> <ol style="list-style-type: none"> 1. Campus cleaning drive on 04.08.2016 2. Observing Aranya Saptaha : Tree Plantation and Garden fencing from 12.08.2016 to 13.08.2016 3. Tree Plantation in front of the College on 29.08.2016 4. Tree Plantation in College Ground on 30.08.2016 5. Cleanliness Campaign, Special: Awareness generation camp within the College campus and in the surroundings from 29.08.2016 to 04 0. 2016 6. Pre Republic Day Parade Camp from 10.11.2016 to 17.11.2016 7. Campus cleaning drive on 30.11.2016 8. World Aids Day Observation, Rally with slogans to the adopted slums, Interactive discussion session for awareness generation by External Resource Persons dealing with HIV-AIDS at the grassroots on 01.12.2016 9. Dengue Awareness programme. A block level Medical Officer came as resource person at a seminar and interactive discussion for awareness generation and prevention of Dengue on 01.12.2016 10. Tree Maintenance on 19.12.2016 11. Participation at National Integration Camp, BIT, Mesra, Ranchi
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** See Annexure 1*

2.16 Whether the AQAR was placed in statutory body

Yes No

Management

Syndicate

Any other body Teachers' Council

Provide the details of the action taken

The AQAR 2016-17 was placed in the Teachers' Council meeting and after a rigorous and thorough discussion it was approved with some modifications to be submitted to NAAC.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	2			
UG	12		1	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others	3*			
Total	17		1	
Interdisciplinary				
Innovative				

* Post Graduate Courses in Geography, Chemistry, and Bengali under Directorate of Distance education (DDE), Vidyasagar University.

1.2 (i) Flexibility of the Curriculum: Core and Elective option

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	UG-13 ((1+1+1) system), PG-3*+2 (2 years)

* Post Graduate Courses in Geography, Chemistry, and Bengali under Directorate of Distance education (DDE), Vidyasagar University.

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI)

*See Annexure 2

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Not possible as the College is affiliated to Vidyasagar University and does not enjoy academic autonomy.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Officer-in-Charge / Principal
46	41	4	0	1

2.2 No. of permanent faculty with Ph.D.

20

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	11	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

0

0

7

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	10	32	23
Presented papers	5	19	7
Resource Persons	0	1	0

2.6 Innovative processes adopted by the institution in Teaching and Learning

(1) Use of participatory and innovative teaching-learning methodologies:

- Preparing teaching modules on specific topics included in the University syllabus and providing handouts to students.
- Giving different types of written assignments such as MCQ, short answer type as per the guidelines provided,
- Demonstration of experiments in the laboratories.

(2) Use of Audio-Visual methods:

- Using Microsoft PowerPoint to prepare study materials and to complement lectures in classrooms.
- Using teaching aids like OHP, LCD projector, maps, diagrams, charts etc. extensively.
- Downloading and showing animations on selected topics.

(3) Application of different educational software .

- Student friendly softwares like MS Office, C language related softwares, SPSS, Mini Tab, R, GIS etc. are liberally employed.
- Reference materials are made available to students in the form of PDF, Post Script etc. on a regular basis.

(4) Catering to student specific teaching needs:

- Individualized teaching modules are devised and remedial classes are taken to cater to the needs of weaker sections of honours and general students in the concerned subjects.
- Study materials from different foreign universities are distributed to the advanced learners.

2.7 Total No. of actual teaching days during this academic year

198

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Not applicable

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1	0	0
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2.10 Average percentage of attendance of students

76

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.(Hons)	180	Not applicable	13.89	80.55	Nil	94.44
B.Sc (Hons)	83		16.86	75.91	Nil	92.77
B.A.(Gen)	38		Nil	92.10		92.10
B.Sc (Gen)	05		Nil	100		100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC contributes / monitors / evaluates the Teaching & Learning processes in the following ways:

- A strict vigilance over attendance of students and teachers is maintained round the year.
- The syllabus is meticulously covered and students' grasp over all its areas is ascertained through periodical assessments.
- Five Internal Assessments per year are held for each batch as per directive of the University. Apart from these class-tests (in written and oral form) are also conducted by the departments.
- Regular monitoring of college infrastructure is carried out.
- Constant attention is directed towards effective upgradation of knowledge base of all teaching staff by ascertaining participation in Refresher Courses, Orientation Programmes, Research, Seminars and Workshops etc.
- Departments are encouraged to regularly hold Remedial as well as Tutorial classes to address the specific needs of weaker sections of students.
- Departments are instructed to organize Special lectures and Seminars to provide inspiration and enhance knowledge to students.
- Departments are also encouraged to hold student seminars.

- Purchase of books and equipment for all Departments as well as the Central Library is monitored on a regular basis.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	5
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	1
Faculty exchange programme	2
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	15
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	8	0	0
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Generally IQAC takes a proactive effort in promoting research facilities in the Institute in consultation with the Head of the institution and the Teachers' Council.

IQAC took initiatives to monitor and promote research activities of teachers. Young faculty members were encouraged to apply for research grants. The outcome of these efforts was manifested through sanction of UGC MRP's as enlisted under item 3.3 of this report.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	2	1	1
Outlay in Rs. Lakhs		5.85	2.75	3.30 Lakh

3.4 Details on research publications

	International	National	Others
Peer Review Journals	18	1	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2016-17	UGC	2.75 Lakh	2.20 Lakh
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from **NOT APPLICABLE**

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		1			5
Sponsoring agencies		UGC			College

3.12 No. of faculty served as experts, chairpersons or resource persons:

3.13 No. of collaborations:

International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency

Management of University/College

Total

3.16 No. of patents received this year: NA

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year:

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

0

0

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0 SRF 0 Project Fellows 0 Any other 0

3.21 No. of students Participated in NSS events:

National level 11 University level 0 State level 02 International level 0

3.22 No. of students participated in NCC events: 118

National level 7 University level 0 State level 111 International level 0

3.23 No. of Awards won in NSS:

National level 0 University level 0 State level 0 International level 0

3.24 No. of Awards won in NCC: 2

National level 1 University level 0 State level 1 International level 0

3.25 No. of Extension activities organized

University forum	<input type="text" value="0"/>	College forum	<input type="text" value="0"/>		
NCC	<input type="text" value="2"/>	NSS	<input type="text" value="11"/>	Any other	<input type="text" value="0"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The NSS units of the college organised a special camp from 27.02.17 to 05.03.17, adopted two slums Bandari Basti and Chiranjibpur Basti under the theme Socio-Demography, Health, Hygiene and pollution. NSS has also organised the following extension activities:

1. Campus cleaning drive on 04.08.2016
2. Observing Aranya Saptaha : Tree Plantation and Garden fencing from 12.08.2016 to 13.08.2016
3. Tree Plantation in front of College on 29.08.2016
4. Tree Plantation in College Ground on 30.08.2016
5. Cleanliness Campaign, Special: Awareness generation camp within the college campus and in the surroundings from 29.08.2016 to 04.09.2016
6. Pre Republic Day Parade Camp from 10.11.2016 to 17.11.2016
7. Campus cleaning drive on 30.11.2016
8. World Aids Day Observation, Rally with slogans to the adopted slums, Interactive discussion session for awareness generation by External Resource Persons dealing with HIV-AIDS at the grassroots on 01.12.2016
9. Dengue Awareness programme, Block Level Medical Officer came for seminar and interactive discussion for awareness generation and prevention of Dengue on 01.12.2016
10. Tree Maintenance on 19.12.2016
11. Participation at National Integration Camp, BIT, Mesra, Ranchi

NCC organised following extension activities

1. Organized Awareness Programme on Digital Transaction in a market place of Haldia in January, 2017.
2. Conducted a survey on Digital Transaction in a market place of Haldia.
3. Conducted Combined Annual Training Camp (CATC) under 55 Bn NCC (Tamluk Battalion) on and from 12.02.2017 to 21.02.2017.
4. Conducted NCC 'C' Certificate Examination for 540 Cadets of NCC, Kharagpur Group on 19th February, 2017.
5. Frequently organized College Campus Cleaning Programme.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	19.44 acres	Nil	NA	19.44 acres
Class rooms	44	0		44
Laboratories	14	Nil		14
Seminar Halls	1	Nil		1
No. of important equipment purchased (\geq 1-0 lakh) during the current year.	0	Nil		0
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Computerization with respect to collection of students' fees, admission through designed software, recording of results and other official work are in place.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	33687		230	83640	33917	
Reference Books	5406		0		5406	
e-Books			NLIST			
Journals	10400		416	16360	10816	
e-Journals			NLIST			
Digital Database			NLIST	5750	1	5750
CD & Video	40		10		50	
Others (specify)			104			104

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	73	7	20	0	0	12	61	1
Added	0	0	0	0	0	0	0	0
Total	73	7	20	0	0	12	61	1

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- High speed internet connection (broadband as well as dial-up) is in place.
- All Departments, the Principal's Office, the Library and the Students' Union are all connected through LAN.
- Computers (desktops, laptops, netbooks etc.) are used by all departments as well as the Principal's office.

4.6.Amount spent on maintenance in lakhs :

i) ICT

.74 Lakhs

ii) Campus Infrastructure and facilities

67.56 Lakhs

iii) Equipments

2 Lakhs

iv) Others

.3 Lakhs

Total: 70.6 Lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC advises and monitors in the publication of the institutional updated brochure every year at the beginning of the academic session which provides an overview of the College. The College Website provides necessary details. Academic Calendar is also provided to the students to communicate the yearlong schedule of the institution.

Some of the salient features communicated through IQAC to the students through these means are:

- Norms of admission/ courses offered at UG/PG level and Faculty list.
- Code of Conduct for the students.
- Hostel Accommodation: Its Rules& Guidelines.
- Stipend/award and prizes for the students
- Assessment system through internal examinations
 - Seminars & Workshops that are organized by all departments regularly.
 - Career-Oriented Seminars
 - Remedial and Tutorial classes that are taken to support the students

Apart from these

- A fully functional Career Counselling Cell is operational in the college for providing valuable guidance to students regarding their career aspirations.
- The Gender Sensitization Cell of the college serves to disseminate knowledge relating to gender equality and discrimination among students as well as staff. Grievance Redressal is also handled by the cell.
- A fully operational Anti-ragging committee functions in the college.
- Participation of students in university, district and state level competitions ensured through the Physical Education Department.
- Maintenance of strict discipline, food-quality, hygiene and academic environment in boys' and girls' hostels of the college are maintained through the relevant Committees and the Hostel Superintendents.

5.2 Efforts made by the institution for tracking the progression

- Two Internal Assessments are held for each batch.
- Regular periodic class-tests are conducted to assess academic progression.
- The performance of students in student seminars is evaluated.
- Regular demonstration and evaluation of practical exercises in laboratory based subjects.
- Regular assessment of weaker section of students who attend Remedial and Tutorial classes.
- Continuous monitoring of hostel inmates.
- Informing parents about any kind of misconduct or negligence of studies on the part of students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2017	83		

(b) No. of students outside the state

(c) No. of international students

Men

No	%
1091	51.95

Women

No	%
1009	48.05

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1194	361	39	160	15	1754	1168	465	61	323	0	2017

Demand ratio: 1:4

Dropout %: 22.54

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Regular and effective guidance is provided to students for pursuing higher studies in reputed institutes, as well as for success in various competitive examinations like WBCS, IES, ISS, SSC, TET, Staff Selection Commission, Bank entrance examinations etc. This is done in parallel with curricular activities.
- The College provides remedial classes for the SC/ ST/ OBC/ PWD/ BPL/ Minority/ economically deprived students.

No. of students beneficiaries

5.5 No. of students qualified in these examinations (other data is not maintained)

NET SET/SLET GATE

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

1. A Job Fair at the college is organised in collaboration with NIIT, Haldia where many companies came and offered job opportunities at different sectors.

Name of Company	Post
Price water house Coopers Pvt Ltd	Back office customer support
Netscribes Pvt Ltd	Back Office Content writing
Axis bank	Junior Officer
Ageis Kolkata	Back Office customer support
Maruti Suzuki Bhandari Automobiles Haldia	Back Office/Sales
SPOTER	Back Office
Wipro	Wipro BPS
FACT Solutions India Pvt Ltd	Software Developer based on Dotnet and sql/Back Office
Pantaloons, City Centre Shopping Mall, Haldia	
MAX, City Centre Shopping Mall, Haldia	

2. ICICI Prudential Life Insurance Co. Ltd conducted a campus placement drive in February.

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
10	125 (approximately)	32	0

5.8 Details of gender sensitization programmes

A STATE LEVEL TWO-DAY WORKSHOP ON GENDER SENSITIVITY AND SEXUALITY organized by Gender Sensitization Committee against Sexual Harassment (GSCASH), Haldia Government College Debhog, Purba Medinipur In collaboration with Sappho for Equality & Varta Trust.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount(Rupees)
Financial support from institution		
Financial support from government	844*	-
Financial support from other sources	81*	-
Number of students who received International/ National recognitions		

**Total number of student applied for the Scholarship. The college had no data as the scholarships are directly disbursed to the account of the recipient by the funding agency*

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Issues related to availability of drinking water at Girls' Hostel. The college authority has installed one water purifier cum cooler to redress the issue.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- As the sole government-owned general degree college meant for the dissemination of higher education in the district of Purba Medinipur, this college has as its primary objective the strict observance of quality and standard relating to the study of different subjects.
- As an institute of higher education the college aims primarily at achieving the supreme goals of higher education and not just at developing an examination oriented competitive mindset among the students. The principles of character-building and inculcation of higher values in young, receptive minds is the priority of our teaching-learning process.
- The government's commitment to equal opportunities for all prospective students cutting across social divisions of class, gender and income is fulfilled daily through the running of this college. Specially, the scope of pursuing quality higher education in exchange for low tuition fees is one of the chief hallmarks of this college. Affirmative action in the form of special attention to the needs of weaker sections of the students is in place.

6.2 Does the Institution have a management Information system

No.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Many teachers of the college are actively involved in curriculum development as members of Boards of Studies and Syllabus Development workshops of different departments of the affiliating university. However, the college cannot undertake curriculum development activities independently being an affiliated institution.

6.3.2 Teaching and Learning

The teachers are committed to giving individual attention to students as far as possible. Practices like remedial coaching for students belonging to reserved categories are regularly carried out. Special Tutorial classes are held to encourage the advanced learners.

Apart from the usual 'chalk and talk' method other teaching aids like audio-visual methods are employed.

Advanced software is used whenever required.

Students are encouraged to take part in special student-seminars held in the departments to boost their confidence.

Student performance in the internal tests and class tests are regularly monitored.

Students are guided in a one to one basis towards implementation of projects that are a part of the University syllabus.

Students are given individual guidance when they are taken out for field work/excursions in subjects like Geography, Bengali and Anthropology.

All disciplines are geared towards providing not just book-based curricular expertise but also an all-round education with meaningful real life orientation.

Constant monitoring of students' learning is also done regularly through classroom interactions as well as personal meetings outside classrooms.

6.3.3 Examination and Evaluation

Students are evaluated on the basis of the internal tests that are held in conformation with the rules of Vidyasagar University.

Special tests outside the framework prescribed by Vidyasagar University are also conducted to intensify the evaluation process.

In some departments students are required to carry out a project in their Final Year of study as part of the University curriculum. They are evaluated internally by the College teachers and externally by University experts.

Students are also monitored on the basis of their performance in student seminars and general participation in classroom discussions.

6.3.4 Research and Development

Research is the second cardinal point of activity of this institution, the first being teaching. Therefore, research always features at the top of our list of priorities. Faculty as well as students are relentlessly encouraged by the college to carry out research in their respective fields.

One Major Research Project is being carried out by the Department of Chemistry.

During this academic year i.e. 2015-16

- 2 Minor Research Project sponsored by the UGC has been completed
- 5 Minor Research projects are being carried out by faculty members.
- About 18 faculty members of the College are currently pursuing their Ph.D work.

Research facilities available in the College include:

- 24 hours internet facility
- Well equipped computer laboratories
- Enriched library with modern books and journals on various fields

6.3.5 Library, ICT and physical infrastructure / instrumentation

All the Departments are provided with computers and necessary software, Wi-Fi broadband internet connectivity and LAN.

6.3.6 Human Resource Management

- Computerization of Office Management including salary disbursement through bank with the help of COSA software.
- Partial digitization of library catalogues.
- Self-appraisal statements of teaching staff and attendance record of non-teaching staff are maintained in the Principal's Office.
- Regular notification of different activities.
- Regular meetings of various committees under Teachers' Council for academic and administrative purposes.
- Regular Parent- Teacher Meets in different academic departments.
- Maintenance of college website through which college related notifications are circulated.

6.3.7 Faculty and Staff recruitment

Not applicable, since the recruitment of both teaching and non-teaching staff is made by the Government of West Bengal through the recommendation of Public Service Commission, West Bengal and Staff Selection Commission, West Bengal.

6.3.8 Industry Interaction / Collaboration

No such interaction or collaboration took place.

6.3.9 Admission of Students

The admission committee of the college conducts admission once every year based on a strict merit based system.

6.4 Welfare schemes for

Teaching	The following schemes are available to teachers of the college: <ul style="list-style-type: none">- West Bengal Health Scheme 2008- Savings scheme of 'Sutahata-Haldia State Govt. Employees' CCCC Society Ltd.'-
Non-teaching	The following schemes are available to non-teaching staff of the college: <ul style="list-style-type: none">- WB Health Scheme 2008- Savings scheme of 'Sutahata-Haldia State Govt. Employees' CCCC Society Ltd.'
Students	<ul style="list-style-type: none">- Students hailing from the BPL category are not required to pay tuition fees.- Students' Health Home provides free medical treatment at Chaitanyapur (<i>Matrimanga</i>).- West Bengal government's Free studentships (Full and Half)- Fellowships/stipends funded by the following are handled by the College authority: -<ul style="list-style-type: none">➤ UGC (Stipend for physically challenged students)➤ National Handicapped Finance Corporation➤ Labour Welfare Organisation➤ District Mass Education➤ Merit cum Means➤ West Bengal Minorities Development and Finance Corporation➤ Beriwalla Seva Trust➤ Sitaram Jindal

6.5 Total corpus fund generated

Being a government college, the tuition fees collected from students have to be credited to the government

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	College
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days? **NOT APPLICABLE**

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NOT APPLICABLE

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NOT APPLICABLE

6.11 Activities and support from the Alumni Association

The alumni association of the college is very sincere in its concern for the college's uplift and deeply involved in the developmental activities that are carried out.

- Valuable suggestions regarding on-campus job recruitments were provided by the Alumni Association.
- Different Departments are in constant touch with their ex-students and their valuable feedbacks are invited.
- Suggestions for improvement in sports facilities were provided by them.

6.12 Activities and support from the Parent – Teacher Association

There is no formal Parent Teacher Association, however regular Parent teacher meetings are held in the Departments where academic performance of the students are discussed and suggestions from the parents are welcome.

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Initiatives were taken to make the College premises a no smoking zone.
2. The College campus has been converted into a plastic free zone.
3. Trees are planted on a regular basis.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ❖ The College began subscribing to inventories like INFLIBNET
- ❖ Publication of Conference Proceedings: During the national seminar, the seminar organizing team of the college published Conference Proceedings with ISBN number.
- ❖ Digitalization of student database and NEFT transfer of scholarships: Student records are digitally maintained since a long time now. Now the bank account of the students is directly linked with scholarship awarding agencies and the scholarship amounts are directly debited to the students account.
- ❖ Implementation of Kanyashree Scheme (One time financial assistance) of Government of West Bengal: A number of girl students were benefitted under this scheme. From 2013-14, every year on average 150 girl students are benefitted under this scheme.
- ❖ E-payment through the E-PRADAN portal of Government of West Bengal. This has led to transparent and paperless bill processing and bill payment system. Staff salary is COSA compliant and linked directly to government exchequer. Thus bill preparation, scrutiny and payment of salaries are almost paper-free.
- ❖ Poster and Graffiti free campus: The College is seen and revered by the students as a sacred place. This spirit of cleanliness and maintaining the beauty of its campus is inculcated through generations and the campus has been declared as a plastic free and poster free zone.
- ❖ Anti Ragging Cell: An anti- ragging cell is functioning in the college. A student monitoring system through CCTV has been ensured in the campus. In the college, every student and every guardian has to undertake legal responsibility as an affidavit at the time of admission.
- ❖ Cell against Sexual Harassment: This cell was constituted in the 2014-15 session. The students are sensitized about various gender issues and against issues related to sexual harassment through various seminars, campaign and workshops.
- ❖ Students are made aware of humanitarian issues through awareness programmes by the NSS unit.
- ❖ The fitness centre has been better equipped with government funds to encourage the habit of regular exercise.
- ❖ To teach the students in a more illustrative and comprehensive way, teachers of

- most Departments use LCD projector and PPT in the class room.
- ❖ Almost all departments periodically organize National level seminars, workshops as well as in house interdisciplinary workshops in which students are encouraged to take leading roles.
 - ❖ Students design interesting experiments, power point presentation and outlay posters under the guidance of the teachers. Students’ seminars are also organised in many departments.
 - ❖ Emphasis on dissertation papers and project works in the Postgraduate Courses.
 - ❖ Film shows of literary texts in the Department of English are held on a regular basis.
 - ❖ Salary of the staff through HRMS is enabled.
 - ❖ Installations of CCTV cameras in different locations of the college campus are in place to ensure the security measure within it.
 - ❖ Installation of the computer based GIS information system in the department of Geography is enabled from 2014.
 - ❖ Introduction of WI-FI network in the college provides efficient, secure internet accessibility to faculty.
 - ❖ SMART Classes have been introduced from 2015 in the department of Geography to facilitate and enhance student-teacher interaction.
 - ❖ Central Library has been upgraded with the installation of UGC INFLIBNET for online Library accessibility to various e-resources for the staff of the college from 2015.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Achievements
1. The college geared up for the creation of a more improved and student-friendly online admission interface.	For this purpose a new vendor of online admission software was selected officially. The new software proved promising and pointed towards a hassle-free and smooth admission process for 2016-2017.
2. As is the practice of the college, all teachers were encouraged to take part in research activities. Proposals for Major and Minor Research Projects were invited from them.	Two Minor Research projects were completed and two projects were ongoing during this academic year.

<p>3. The College laid emphasis on the development of sports and cultural activities. Students were encouraged to take part in inter-college and inter-university sports programmes. They were also encouraged to take part actively in sports events organised by the state government.</p>	<p>A handsome number of students participated at the State/ University level four of them won medals.</p>
<p>4. a) As is the practice every year the two NSS units of the college were highly active throughout the year. They were busy organizing outreach programmes among students.</p> <p>b) They planned seminars and rallies for both academic uplift and awareness generation.</p>	<p>This year the two NSS units have organized the following extension activities:</p> <ol style="list-style-type: none"> 1. World AIDS day rally and awareness generation initiatives at nearby slum areas. 2. Anti-Drug (Substance abuse) rally in collaboration with Haldia Police Station. 3. Thalassemia detection camp (two in number) in collaboration with Thalassemia Society of Midnapur district. 4. Investment awareness generation programme in collaboration with Securities and Exchange Board of India. 5. Seminar on “International mother language day: History, tradition and legacy” organized by NSS along with cultural programmes by the students to celebrate International Mother Tongue Day. 6. Seminar on “Violences: Everydayness and Extraordinary” in an attempt to foster notions of gender equality 7. The NSS units have started

	a blog to disseminate information related to NSS activities of the college (url: http://nsshgc.blogspot.in/)
5. All academic departments were encouraged to host seminars and symposia (UGC sponsored or otherwise).	The Departments of Education and Chemistry prepared and successfully submitted proposals for two-day UGC-sponsored national seminars to be held tentatively in 2016-2017. The Department of Chemistry has already received UGC's approval for the same along with a grant of Rs. 1,20,000 /-.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best Practice 1

1. Title of the Practice: **Strong Extension Activities**

2. **Goal**

Extension activities provide a link between the college and the society. Since the goal of education is holistic development of students' personality the extension activities impart and nurture the human values among the students. It makes them sensitive towards different social issues and transforms them into responsible citizens. The extension activities are carried out through NSS and NCC units of this college. Participation in these extension activities enable them to communicate with the society and build among them the spirit of social service.

3. **The Context**

Haldia, an industrial town, is a mosaic of different groups of people who belong to different class, caste, ethnic and religious categories. A vast majority of its inhabitants are migrants working in various organised and unorganised sectors in this town. Many students of this college are first generation learners or are from migrant families. There is a felt need of fulfilling the institutional social responsibility by reaching to the weaker and underprivileged section of the society. The qualities of leadership, team spirit and discipline are also inculcated among students through these activities.

4. **The Practice**

The NSS units of this college have been working for the benefit of the college as well as its neighbourhoods for decades now. The NCC unit has also been re-established in the academic session 2016-17. At the time of admission the students are informed about the functions and goals of NSS and NCC. They are motivated to join these units by organizing campaigns throughout the college. The Programme Officers of both the units of NSS and A.N.O of NCC personally visit each and every department of the college to explain the mission and vision of these two social service units. Regular classes of NCC and NSS units are held at the college premises. The students participate enthusiastically in various camps and other activities. Regular college cleaning activities are organised by NSS volunteers. Apart from college centric activities students are also encouraged to engage with the neighbouring communities more actively. In order to enhance institution-community interaction, the NSS units of the college organize several outreach campaigns such as HIV/AIDS awareness camp, anti-alcohol consumption camp, legal awareness camp etc.

5. Evidence of Success

- ❖ One student was selected for Republic Day Parade at National Level and another at the State Level in 2017.
- ❖ Ten NSS volunteers were selected for National Integration Camp at BITS, Ranchi, Jharkhand in December, 2016.
- ❖ Four student volunteers participated in State Level Celebration on “National Integration’ held on 23rd January, 2015 at Presidency University.
- ❖ Two NSS volunteers were selected for Republic Day Parade at the State Level in 2015.
- ❖ Two student volunteer was participated in National Integration Camp at Mumbai University in 2015.
- ❖ One NSS volunteers selected for International Cultural Exchange among Youth at International Level at China, in 2014.
- ❖ Mahua Patra, the then Programme Officer of NSS Unit I was awarded Best Programme Officer Award in 2014.
- ❖ One student volunteer was awarded the Best Volunteer Award in 2014.
- ❖ Two student volunteers were selected for Pre-republic day parade at Gurudas College, Kolkata in 2013.
- ❖ One student volunteer was awarded Best Volunteer Award in 2013.

6. Problems Encountered and Resources Required

- ❖ Frequent transfer of faculty trained and working as Programme Officer of NSS.
- ❖ Lack of proper infrastructural facilities.
- ❖ Lack of fund for proper execution of all planned initiatives.
- ❖ Difficulty in motivating students at the end of the session when they get busy with the preparation of their exams.
- ❖ Difficulty in establishing rapport with the neighbourhood community.

Best Practice 2

1. Title of the Practice: **Students are motivated to think beyond curriculum**

2. Goal

It is quite often seen that students in educational institutions fall victims to the tyranny of pure theoretical learning and fail to connect their knowledge with the world outside their classrooms. They become storehouses of knowledge without any idea of how to put that knowledge into practice. We consider this to be nothing short of a failure of the education system and try our best to eliminate this problem. In this college our focus is on helping students to relate theoretical learning with their everyday experiences.

3. The Context

Such an endeavour necessarily entails a conflict with conventional approaches to teaching. The age-old lecture method augmented by the chalk-and-talk technique needs to be modified to incorporate more innovative as well as interactive ones. Therefore, the teachers had to encounter quizzical looks from students and take it in their stride when some eyebrows were raised among those expecting traditional teaching.

4. The Practice

Alongside the conventional lecture method of instruction the teachers of this college also use interactive methods like discussions in the form of focus groups. The focus is always on the possibilities of building a strong connection between the world of the syllabus and the world the students inhabit. The big bad world lying outside the classroom is repeatedly contextualised inside and the boundaries between text and context intentionally blurred. Students here are also regularly instructed to get involved in extra-curricular activities that can actually enhance their grasp of the curriculum. Film-shows, group discussions, debates, workshops, cultural presentations etc. are some of these activities. The students are also guided through the intense maze of the internet and initiated into the fascinating world of blogs, digital archives etc.

Anything extra comes with its price. In this case, the price is the added workload that teachers and other staff have to shoulder. Of course, our teachers do it willingly and with gusto. There is one problem though which poses a serious threat to this practice and remains its grave limitation. It is the overall system of undergraduate level higher education under the affiliation of Vidyasagar University. Teaching is on one end of the spectrum, the other end being examinations. And examinations along with their evaluations are conducted by the university. There being no possibility of any coordination between the approaches adopted by our best practice and the university's examination system, it becomes an unimaginably uphill task for the teachers to implement the practice. Had the college been an autonomous institution all its novel and advanced teaching strategies would have paid off. Nevertheless, even without being complemented by the university our college continues to believe in its practice and carries on with it.

5. Evidence of Success

Students are slowly becoming aware of the different issues which surround the everydayness. They follow different events, academic blogs and voluntarily discuss issues with teachers in and after class hours. Several departments encourage students to make presentations, an endeavour which is running successfully.

Success should not always be assessed by examination performances alone. Our teachers believe that whatever the success rate in examinations, our students mature

into socially responsible individuals as a result of our innovative approaches to teaching. Not just bookish knowledge geeks, our students prove themselves in the outer world as truly educated human beings.

6. Problems Encountered and Resources Required

Sometimes, students take time to adjust with these innovations which are outside the conventional mode of teaching. However, on a more serious plane, the college needs better library facilities along with high speed internet connection and smart class rooms to make such endeavours successful.

7.4 Contribution to environmental awareness / protection

- Environmental Studies is a subject in the curriculum and regular classes are held in the college.
- The college is strictly a 'No Smoking Zone' as well as a 'Plastic Free Zone'.
- Regular planting of trees in and around the college premises is carried out.
- The twin NSS units of the college carry out frequent activities relating to environmental awareness / protection etc. Cleanliness is also maintained regularly through different activities of the NSS units.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- The College located in the port city of Haldia is well connected by the National Highway 41 to the nearest populated localities of Brajalalchak, Nimtouri, Nandakumar and a host of adjoining areas from where students can easily commute through public transport.
- There is a considerable number of good feeder schools in the adjoining locality.
- All the teachers of the college are recruited through the state Public Service Commission which maintains strict criteria for selection of teachers for the government colleges.
- There is an appreciable number of girl students and students from the backward communities in the College.
- The fees structure of the College is bare minimal compared to the facilities it provides.
- Various kinds of scholarships/stipends are available for meritorious but economically challenged students.
- Regular tutorial classes and remedial classes for the students from the reserved category are held.
- Good hostel facility is available for students from far-off places.
- The College offers very good infrastructure through funding from the UGC and the Government of West Bengal. This includes well stocked Central and Seminar Libraries, well equipped laboratories, internet facilities and sports facilities.
- Regular excursions and field trips under the direct supervision of the teachers is held.

- There are two units of the NSS that work to create social awareness among students and inculcate in them the spirit of moral and civic responsibility that goes out to define a responsible citizen of our country. Their works among the slum dwellers give them a unique exposure to the less privileged people of our society.
- The Career Counselling Cell helps to guide the students in their future endeavour.

Weaknesses:

- Government college teachers are regularly transferred from one college to another as part of their service condition. Routine transfers of teachers at times create a shortage of faculty and there is no immediate solution to this. The College has no authority to fill its vacancies.
- There is a severe dearth of non-teaching staff as well. The College is not authorised to recruit its own support staff.
- The College has to depend on the State Public Works Department for maintenance of its civil and electrical affairs. This leads to inordinate delay and at times dissatisfactory output as well.
- There is a dearth of classrooms that hinders the expansion plans.

Opportunities:

- A young band of zealous well qualified teachers who can enthuse the students in every aspect of their academic pursuit.
- Young teachers actively engaged in research activities can motivate students and take them to Kolkata for Laboratory visits.
- Considering the locational advantage of the College in terms of the number of well-known industries surrounding it, Institute-Industry collaboration can be sought for collaborative research or training of students leading to their placements.
- Socially or economically backward students can benefit tremendously if Post Graduate courses in the subjects of demand can be initiated. The course fee as usual would be nominal compared to that charged in Private Institutes.

Challenges:

- Provision for adequate accommodation in the Hostels.
- Trying to procure adequate funds from the Government to maintain the Teachers' Hostel.
- Constraint of remaining confined within the framework of the University stipulations and syllabus.
- Efforts to prohibit constant encroachments by local people in the college premises.

8. Plans of institution for next year

1. Prompt uploading of AQARs of the last five years is in progress and the plan is to complete the process by the middle of 2017 – 2018.
2. The college is planning for an all-out preparation for the second cycle of NAAC assessment.

Name MANU AUDDY

Name DR. DEBASISH BANERJEE

Sd/- Manu Auddy

Sd/- Debasish Banerjee

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

ABBREVIATIONS: NA – NOT APPLICABLE

Annexure 1

ACADEMIC CALENDER

HALDIA GOVERNMENT COLLEGE

Government of West Bengal
P.O.-Debhog, Dist.-PurbaMedinipur
Pin – 721657

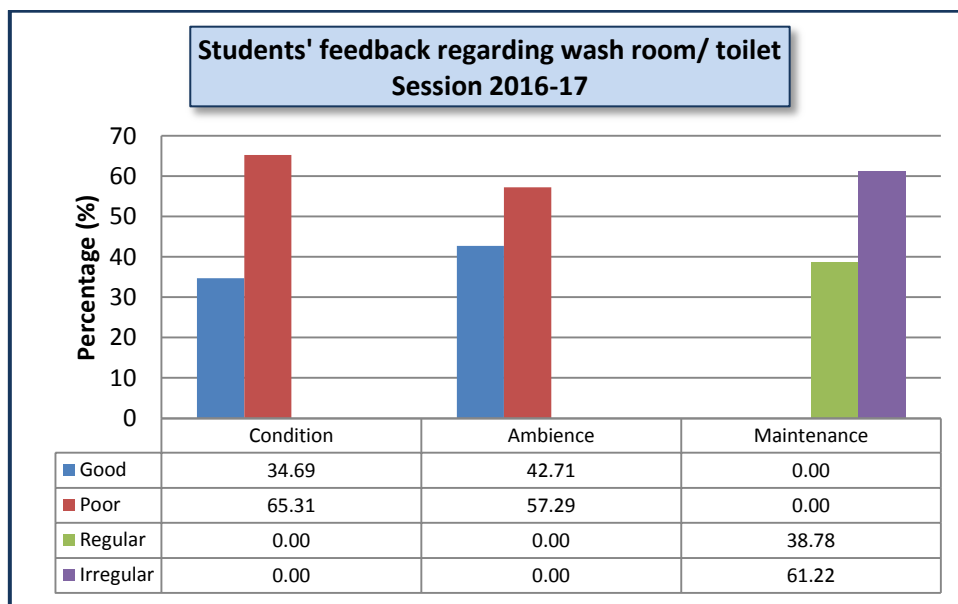
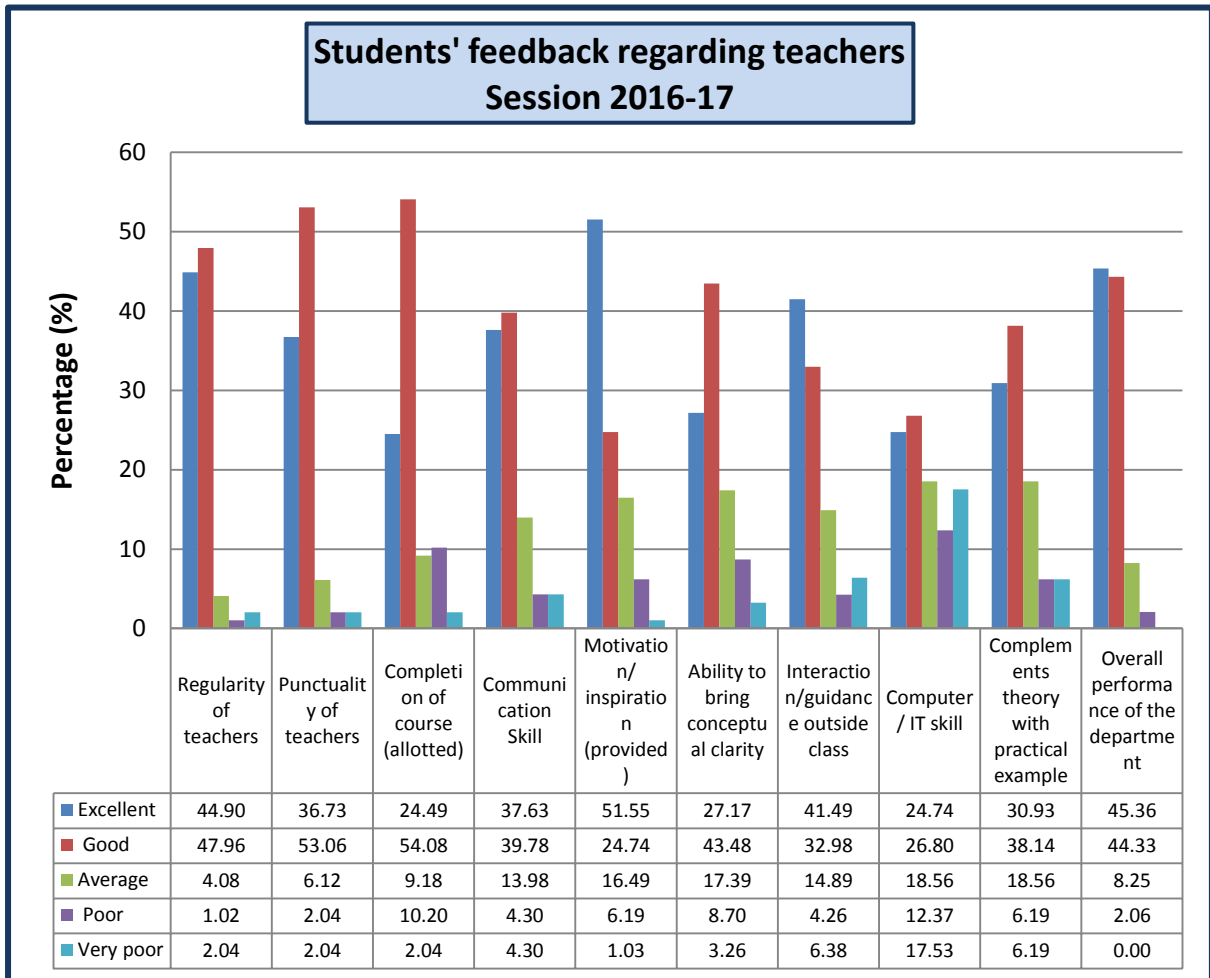
2016-2017

Month	Activity	Tentative Dates
July'16	Distribution of syllabus & preparation of class routine	1 st week
August'16	Commencement of 1 st year classes	1 st week
	Last date of Change of Subject	12 th August
	Commencement of 2 nd and 3 rd year classes	1 st week
	Observation of Independence Day	15 th August
September'16 – October'16	Project cum Field visit for 4 th Semester Geography P.G Students	2 nd Week
	Last date of Filling Up of University Registration Form	11 th September
	Puja Vacation	30 th September to 9 th November
November'16	1 st Internal Examinations for PG courses	1 st Week
	Unit Test-I for Part-II & Part-III (Hons.) (As per	2 nd & 3 rd Week

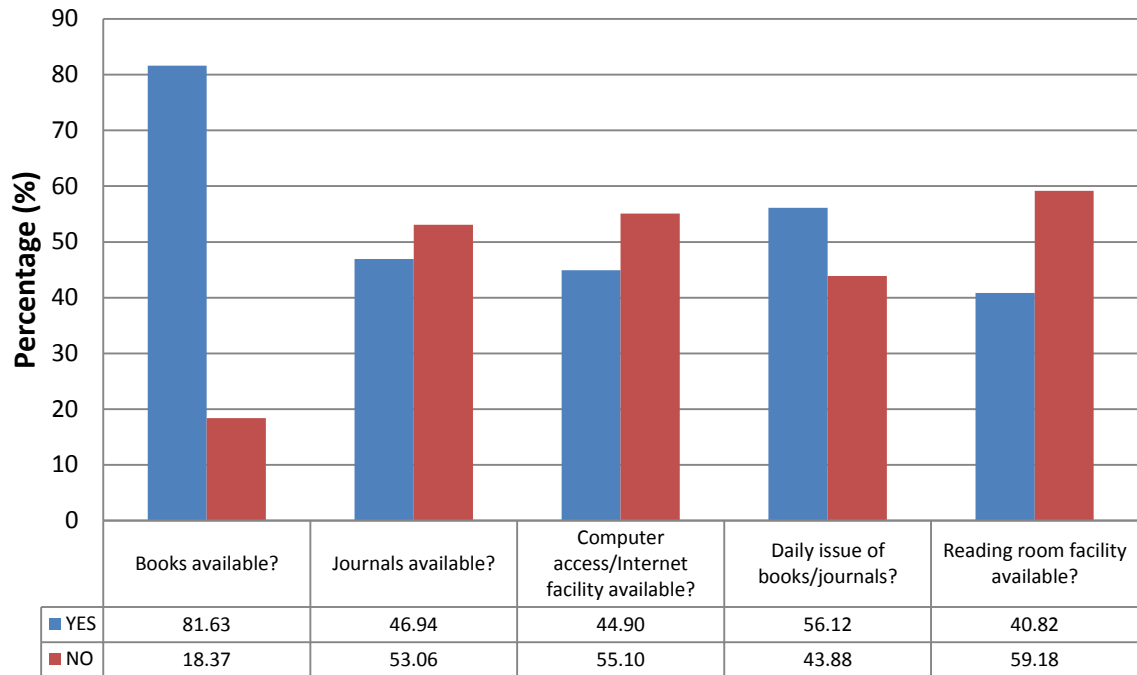
	University as well as College notification)	
	College foundation day	20 th
	Field Work for Geography (Hons.) U.G students	4 th Week
December'16	2 nd Internal Examinations for PG courses	1 st Week
	Annual Sports & cultural Competition	1 st & 2 nd Week
	Industry Visit of 3 rd Semester Chemistry PG students	2 nd Week
	Unit Test-I for Part-I (Hons.) (As per University as well as College notification)	3 rd Week
	Winter Vacation	25 th to 31 st
January '17	1 st and 3 rd Semester examination of PG courses	1 st Week
	Unit Test-II for Part-III (Hons.) & Unit Test –I for Part – III B.A./B.Sc. General (As per University as well as College notification)	2 nd Week
	College Fest	3 rd Week
	Observation of Republic Day	26 th
	Students' Election	4 th Week
February'17	Field Work for Anthropology (Hons.) U.G students	1 st Week
	Unit Test-II for Part-II (Hons.) & and Unit Test –I for Part –II B.A./B.Sc. General (As per University as well as College notification)	2 nd Week
	Field Visit for TTM and Educational Tour for Bengali (U.G. Students)	2 nd to 4 th Week
	Part-III University Practical Examination	1 st to 3 rd Week
March '17	Unit Test-II for Part-I (Hons.) & Unit Test –I for Part –I B.A./B.Sc. Gen. (As per University as well as College notification)	1 st & 2 nd Week

April '17	1 st Internal Examinations for PG courses	1 st Week
	Field Work for 4 th Semester Geography P.G Students	2 nd Week
	Part-III University Theoretical Examination	2 nd & 3 rd Week
May '17	2 nd Internal Examinations for PG courses	1 st Week
	Summer Vacation	2 nd Week of May to 3 rd Week of June
	Part-II University Theoretical Examination	3 rd Week of May to 1 st Week of June
	Preparation for Admission for next Academic Session (2018-2019)	Full Month
June '17	Commencement of Admission procedure for next academic Session (2018-2019)	1 st Week
	2 nd and 4 th Semester examination of PG courses	1 st Week
	Part-I University Theoretical Examination	3 rd & 4 th Week
	Part-II University Practical Examination	3 rd & 4 th Week

Annexure 2



Students' feedback regarding library Session 2016-17



Students' feedback regarding canteen Session 2016-17

